

100 FSS/FSMC
LOCAL NATIONAL DIRECT HIRE (LNDH)
Unit 4702, RAF Mildenhall, IP28 8NF

Title: Housekeeper RPA 657466N

Series, Grade, Vacancy Number:	C-3566-02 48 FSS VA16 RPA 657466N
Location:	RAF Lakenheath
Wage:	£7.16 (age 24 and below) £7.42 (age 25 and above)
Hours:	35 hours per week
Duration:	Permanent
Date Posted:	8 November 2016
Closing Date:	29 November 2016
Pension Details:	Pension Available

Description: You will perform cleaning duties in an assigned area consisting of guest rooms, corridors, pet friendly rooms, kitchens, restrooms etc. Removes stains from a variety of surfaces, using chemicals and cleaning solutions. Runs powered cleaning equipment, cleans brushes and accessories. When assigned to pet friendly facilities, duties may include disposing of animal waste/feces, removing/cleaning/replacing pet carriers upon guest/pet check-out as needed.

Please provide detailed work experience as it relates to the required competencies listed below, as this will be used to determine your qualification for this position.

1. Knowledge of the proper uses of a variety of special cleaning and sanitizing solutions and how to remove different kinds of stains from a variety of surfaces.
2. Ability to independently complete the full range of duties on their own and without instructions.
3. Must be able to use, clean and make adjustments to power cleaning equipment such as steamers, vacuums and dryers.
4. Knowledge of established safety standards and procedures.
5. Ability to read and follow simple signs and specific written and/or oral instructions.

OTHER SIGNIFICANT FACTORS:

1. May be required to work uncommon duty hours, which may include evenings, weekends and/or public holidays.
2. May be assigned other duties not included in this position description, but that are appropriate to the grade and skill set of the incumbent.
3. Must be able to satisfactorily complete/obtain and applicable UK Security clearance.
4. Must be physically able to lift and carry objects weighing up to 20 pounds.
5. Must be able to satisfactorily complete a pre-employment physical.
6. Must be able to continuously stand, bend, stoop, and reach for long periods of time.
7. The position may include exposure to pets/pet environments.
8. The incumbent must attend all formal and informal training applicable to this position deemed necessary by the supervisor.

WHO CAN APPLY: Citizens of the UK, Nationals of European Community (EC) Countries, and Commonwealth Citizens, other Foreign Nationals, and Stateless persons provided no restrictions have been imposed as a condition of continued residency in the UK. Proof of identification in the form of a photo ID will be required, for example a Driving license or current passport. All successful applicants will require a security clearance. Please note Pre-appointment Security Clearance requirements may delay start date.

HOW TO APPLY: Interested candidates must complete a RAF Mildenhall, LNDH Employment Application obtainable from the Civilian Personnel Webpage: <http://www.mildenhall.af.mil/Info/100th-Force-Support-Squadron/Civilian-Personnel> and following the instructions on the webpage, Current vacancies for non-US. **Applicants will need to submit necessary documents with the application form to demonstrate that they are able to work in the United Kingdom. Incomplete application packages will not be considered.** All applications, with relevant attachments and/or CV/Resume can be submitted via email to the email listed on the last page of the application form or mailed to 100 FSS/FSMC (LNDH), Unit 4702, RAF Mildenhall, Suffolk IP28 8NF.

Please ensure to include the Title, Series, Grade, Location, and Vacancy Number on the top of the application and in the subject line of any email correspondence.

Benefits include paid annual and sick leave and opportunity to join Group Stakeholder Pension Scheme. For additional information contact the LNDH team on 01638 544955.

EQUAL OPPORTUNITY EMPLOYER: There will be no discrimination in employment practices based on gender, age, marital status, disability, race, nationality, religion or beliefs, sexual orientation, being or not being a member of a trade union.